ΡΑΥ-Ι	N ORDER	
TO BE COMPLETED BY THE ACTIVITY TREASURER	ORC 9.38 requires deposits over \$1,000 to be deposited	
Date	within 24 hours of receipt, less than \$1,000 within 3	
	business days of receipt.	
Licking Valley Local School District	Student Activity Program Fund	
1379 Licking Valley Rd NE, Newark, OH 43055		-
To The Credit Of		
(A	ctivity Program Fund)	
Activity Account No.		
Coins		
Currency		
Checks (List Separately) Last Name, First Name,	Check#	
Total Pay-In		
ACTIVIT	Y TREASURER	
Approved		

Approved:

ACTIVITY SPONSOR

TO BE COMPLETED BY STUDENT ACTIVITY COORDINATOR

Amount Received:	
Date Received:	
Name of Payee:	

Signed:

STUDENT ACTIVITY COORDINATOR

EXPLANATION OF OVERAGE OR SHORTAGE